**St Andrew’s Parent Council Meeting**

**Thursday 2nd November 2017**

**Minutes**

**Attending** Audrey Macdonald, Katherine Malone, Clare Black, Aga Biel, Hannah Jones, Marie Paul, Clare McCallum, Elaine Murphy, Mhari Stewart, Amy Sutherland.

**Apologies** Helena MacLeay, Kelly Drummond, Nicola Laing, Isla Hunt, Diane Nicholas, Eirini Theofanidou.

**Previous Minutes** Proposed Marie Paul, Second Audrey Macdonald.

**Head teachers report**

Mrs Macallum expressed thanks for all the hard work organising and helping at the Bake Off and noted how busy it was.

Mrs Suzanne Brown is now on St Andrew’s reception. She is on secondment from St David’s HS.

Unfortunately, there will be no pantomime this year, but there will be Christmas parties and a Christmas lunch. Newsletters will go out.

Staff are working on core values. There are 8 in total, each class, from Nursery to P7 will take a value and work on that.

Some children in P3 & 4 will be making the Sacrament of Reconciliation this term. The change was a diocesan decision.

**Treasurers report**

Audrey reported a profit of £115.09 for the Bake Off and a loose of £32.97 for the Halloween parties. The total in the bank is £1,146.09.

**Parish Rep Update**

Helena was unable to attend meeting, but Katherine talked about the interaction at Mass during the Sacraments to help the children feel more involved and part of the church during this important step in their lives and added that maybe during the Holy Communion kids could be asked to do bidding prayers or collection to be more inclusive. Lastly, she was saddened that so many kids do not return to church once they have completed the sacraments and maybe involvement would help this. Mhari will talk to Parish Council.

**Matters Arising**

Marie thanked everyone who was able to help at the Bake Off. Feedback suggested that a few changes should be made, if done again (More better quality plates, cakes precut and a gluten free category).

Marie contacted Gillian Bathgate at Midlothian Council re the increasing number of cars coming into school. The JRSO’s (Junior Road Safety Officer’s) are in the process of being selected with Amy taking the lead with this. Gillian is happy to assist the JRSO’s. Marie also mentioned to Gillian about the disgraceful state of our drop-off area and filled in an online AMEY form.

Eco Group – it was noticed that there had been no activity from the Eco group. Clare pointed out that this was simply a staffing issue as staff have been working hard on the School Improvement Plan.

Noticeboard – Stuart Murray, Clerk of Works, is in discussion with Clare.

Gorefry collecting tin – Clare has visited Gorefry and they have said they dropped in the collecting tin money to St Andrew’s.

Minutes should be circulated to all PC members (including staff advisors) but should there be points raised where a member may feel uncomfortable in being named, then the minutes that feature on the school’s website must have the PC member name omitted.

Marie will get a PC newsletter & Giving Machine letter out asap.

Sports tops, donated by WD Paul (Main Street, Gorebridge) were handed over to school.

**New Business**

SPTC info sheets were handed over to PC members on their roles within the PC

PC mums will meet to have a separate planning meeting for the Christmas Fair.

Marie stressed the importance of staff involvement at the Fair. Highlighting good quality school crafts and also that this is a really good opportunity for P7 fundraising. If the school buys the crafts, the PC will reimburse school.

Christmas Fair – Clare has put this in as a Let. Staff able to help are Joanne Quin, Joanne Hunter, Judy Miller, Andrew Paterson, Elaine Murphy, Annette Valentine & Clare. Elaine would like the choir to do a performance.

The relaxation room in the Base was suggested as a good location for Santa’s grotto.

Orkadia in Portobello have phoned to say they would donate a kids party as a raffle prize. Audrey to chase this up.

Elaine is looking into the choir producing a CD.

The school had applied to be the Forth One choir. We were unsuccessful.

Discussion took place for an opt-out Friday lunch. This can be done through Mrs Brown at reception.

Laura White, Home School Practitioner, will be working Mon/Tues/Thursdays.

Kirsty Page from Empowering Families will be at the Parent Night Consultations.

Marie suggested a PC event end Feb/beginning March 2018.

**Next PC Meeting** – Thursday 30th Nov (Mainly Christmas Fair)

 Thursday 7th December Christmas Fair 6.30pm-8.30pm

**First PC Meeting 2018** Thursday 1st Feb 2018